

**LICENSING SUB – COMMITTEE**

26 August 2009

Report of the Head of Legal Services

Contact Officer: John Myall. Tel No: 01962 848443

Application for a Premises Licence

Winchester Cathedral, Grounds and Associated Buildings

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**Part A.****1. Application**

**Applicant:** The Chapter of Winchester

**Premises:** Winchester Cathedral, Grounds, and Associated Buildings

- 1.1 This is an application for a new premises licence to cover the Cathedral grounds and the buildings contained in the grounds.
- 1.2 The purpose of the application is to consolidate the premises licences held for the Cathedral (PREM 485) and the Inner Close (PREM 488).
- 1.3 The current licences allow the sale of alcohol and provision of late night refreshment in the Cathedral, and the sale of alcohol, regulated entertainment and provision of late night refreshment in the Inner Close.
- 1.4 The grant of this application would also allow the licensable activities to take place in the Outer Close for events such as the Food and Wine show, and entertainment such as the military bands playing in the grounds.
- 1.5 To date, any events in the Outer Close have been regulated by way of temporary event notices, which places limits on the type and size of the events.
- 1.6 The outside areas of the Inner and Outer Closes are within the Designated Public Place Order (DPPO) under the Criminal Justice and Police Act 2001. (The alcohol exclusion zone).
- 1.7 Whilst a premises licence is in use for the sale of alcohol, the DPPO would not apply.
- 1.8 The application form and operating schedule are shown at Appendix 1.
- 1.9 As a result of comments by the Head of Environment and Hampshire Constabulary, the applicant has agreed to all of the conditions placed on the Inner Close premises licence PREM 488 being appended to this licence. These conditions are shown at Appendix 4.
- 1.10 There is also an agreement that events held in the garden of 1 The Close will be restricted to six events involving live or recorded music per year. This will be a condition on the licence.

- 1.11 A representation was received from the Police for a condition to be added regarding the DPPO. This resulted in an agreed condition regarding that area.
- 1.12 A representation was also received from an interested party relating to crime and disorder and public nuisance. This can be seen at Appendix 3.
- 1.13 Notice of the application was displayed outside of the premises for a period of 28 days until 30 July 2009, and advertised in the Hampshire Chronicle on 2 July 2009.

The Operating Schedule, copied at Appendix 1, proposes the Relevant Licensable Activities.

#### **Designated Premises Supervisor**

Stella Black

#### **Steps to promote the Licensing Objectives**

Please see Section P Appendix 1

#### **Notice of Hearing**

Notices of the hearing were sent to all Parties on 3 August 2009.

## **Relevant Representations**

### **2. Responsible Authorities**

All of the Responsible Authorities have been served with a copy of the application. The representations received are as follows:

#### **Head of Environment**

No representations received.

#### **Hampshire Constabulary**

A representation was received from the Police relating to the crime and disorder objective, however this was withdrawn after having agreed conditions.

#### **Hampshire Fire and Rescue Service**

No representations received.

#### **Child Protection Team**

No representations received.

#### **Head of Building Control**

No representations received.

#### **Head of Safety Standards**

No representations received.

**3. Interested Parties**

1. A representation has been received from Mr Martin Wilson relating to the crime and disorder, and public nuisance objectives.

#### **4. Observations**

The Sub-Committee is obliged to determine this application with a view to promoting the Licensing Objectives:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

In making its decision, the Sub-Committee is also obliged to have regard to the National Guidance and the Council's Licensing Policy.

The Sub-Committee must have regard to all of the representations.

The Sub-Committee must take such of the following steps it considers necessary to promote the Licensing Objectives:

1. Grant the licence subject to conditions in accordance with the operating schedule (modified to such extent as the authority considers necessary for the promotion of the licensing objectives) and the mandatory conditions;
2. exclude from the scope of the licence any of the licensable activities to which the application relates;
3. refuse to specify a person in the licence as the premises supervisor;
4. reject the application.

#### **Terminal hours**

The Sub-Committee should take account of the National Guidance and the Council's Licensing Policy with regard to terminal hours and take such steps as it considers necessary to promote the Licensing Objectives.

(Licensing Policy Part 4, A8)

#### **Licensing Objectives.**

##### Crime and Disorder

The Sub-Committee should consider any necessary conditions to prevent crime and public disorder relating to the premises having regard to the Operating Schedule, the Council's licensing policy and the observations of the Interested Party.

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(Licensing Policy 1.6, 2.11, 2.17)

### Public Safety

The Sub-Committee should consider any necessary conditions relating to public safety having regard to the Operating Schedule, and the Council's licensing policy.

(Licensing Policy Part 4, B3, B4)

### Public Nuisance

The Sub-Committee should consider any necessary conditions to prevent public nuisance having regard to the Operating Schedule, the Council's licensing policy and the observations of the Interested Party.

(Licensing Policy Part 4, Section C)

### Protection of Children

The Sub-Committee should consider any necessary conditions for the Protection of Children having regard to the Operating Schedule and the Council's licensing policy.

(Licensing Policy Part 4, D6, D7)

### **Human Rights**

It is considered that Articles 6 (right to a fair trial) 8 (right to respect for private and family life) and Article 1 of the First Protocol (right to peaceable enjoyment of possessions) may be relevant. As there is a right of appeal to the Magistrates' Court, it is considered that there would be no infringement of Article 6. Article 8 is relevant, insofar as the nearby residents could claim that this right would be infringed by disturbance from customers. This should be balanced against the applicants' right to use of their premises under Article 1 of the First Protocol. Interference with these rights is permitted, where this interference is lawful, necessary in a democratic society, and proportionate. Likewise, the residents may argue that their rights under Article 1 of the First Protocol would be infringed. If conditions are imposed, there should be no interference with any convention rights. To the extent that any interference may occur, it would be justifiable in a democratic society, and proportionate.

## 5. Conditions

### Mandatory Conditions

Under the Licensing Act 2003, the following conditions must be imposed on the Premises Licence in any event:-

1. No supply of alcohol may be made under the Premises Licence (a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or (b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3. Where individuals are required on premises to carry out security activities, they must be licensed by the Security Industry Authority.
4. No film shall be exhibited unless it has received a **U, PG, 12, 15 or 18** certificate from the British Board of Film Classification, or it is a current newsreel which has not been submitted to the British Board of Film Classification. The admission of children shall be restricted in accordance with the recommendations of the British Board of Film Classification.

### Possible Conditions

If the application is granted, the Sub-Committee may wish to consider the following conditions to reflect the Operating Schedule:

#### Operating Hours

1. The hours the premises may be used for regulated entertainment shall be:

Plays, films, live music, recorded music, performances of dance, similar entertainment, provision of facilities for making music and dancing.

- (i) **Monday to Sunday 1000 to 0000 each day**  
Indoors and outdoors.

2. The hours the premises may be used the provision of late night refreshment shall be:

- (i) **Monday to Sunday 2300 to 0500 each day**  
Indoors and outdoors.



3. The hours the premises may be used for the sale of alcohol shall be:
  - (i) **Monday to Sunday 1000 to 0000 each day**  
For consumption on or off the premises.

### **All Licensing Objectives**

[Dealt with in relevant sections below].

#### **Crime and Disorder**

1. The premises licence holder shall inform the police and the licensing authority, at least 14 days in advance of any events which involve the sale of alcohol. The notification will detail the times during which the licence will be used for the sale or supply of alcohol. This condition shall be complied with notwithstanding Public Safety conditions 1 and 2.
2. A written policy for sensible consumption of alcohol shall be adopted and appropriate staff shall be trained in the implementation of the policy before the premises are used for the purposes of this Licence.
3. The designated premises supervisor or a personal licence holder shall be on duty whilst events are taking place. This person must be contactable by telephone at all times with the Police and Safety Advisory Group being in possession of the number.
4. The premises licence holder shall ensure that there is an 'incident log' for every event for over 500 persons.

#### **Public Safety**

1. The premises licence holder shall produce an Event Management and Traffic Management Plan for any proposed event that will attract in excess of 500 persons. Such plan is to be submitted to the Police and the Licensing Authority no later than one calendar month before the event.
2. The premises licence holder shall produce an Event Management and Traffic Management Plan for any proposed event that will attract in excess of 2000 persons. Such plan is to be submitted to the Police and the Licensing Authority no later than three calendar months before the event.
3. If an event does not meet the approval of the Winchester Safety Advisory Group, it may not take place without the written consent of the Licensing Authority.

4. Whilst outdoor events are held, there shall be suitable toilets provided for the public in line with the recommendations contained within the Guide to Health, Safety and Welfare at Pop Concerts and Similar Events.
5. There shall be clearly identified Entry and Exit points and waste bins.
6. Any SIA registered door supervisors, stewards and staff shall wear clearly identifiable reflective jackets or vests.
7. Any alcohol that is sold for consumption ***in the outside areas of the premises*** shall be served in plastic containers.
8. There shall be no sales of high strength beers over 5.5% volume or any irresponsible drinks promotions, as defined by the British Beer and Pub Association.

### **Public Nuisance**

1. No amplified music shall be played outside and no noisy equipment associated with entertainment shall be located externally without prior agreement of the Licensing Authority.
2. An annual list of proposed events to be held outside shall be provided to the Licensing Authority no later than one calendar month before the first event.
3. There shall be clear prominent notices displayed at all exits requesting customers to leave the premises and area quietly, and respect the needs of the local residents.
4. Whilst the premises are used for regulated entertainment, the premises license holder or designated premises supervisor shall ensure that noise levels are monitored at regular intervals at the nearest noise sensitive premises, and where required controlled in accordance with the Environmental Health Officer's recommendations, so as not to cause nuisance.
5. The premises licence holder shall ensure that all residents with The Close and Colebrook Street are contacted by letter at least 14 days prior to any large scale outdoor event. This letter shall contain details of the action being taken to prevent any disturbance to residents and also contain a contact telephone number for any queries or complaints from residents.

### **Protection of Children**

1. The premises shall adopt and implement the Hampshire Constabulary's Challenge 21 Scheme.

## **6. Other Considerations**

### **Corporate Strategy (Relevance To:)**

This report covers issues which affect the principles of “safer and more inclusive communities” and “safeguarding our high quality environment for the future.”

### **Resource Implications**

A licence fee of £190 has been received. It is anticipated that an appropriate level of officer attendance will be provided within the existing budget.

### **Appendices**

1. Application by the Chapter of Winchester
2. Representations by Interested Parties
3. Map of premises location.



# Winchester

City Council

City Offices  
Colebrook Street  
Winchester  
SO23 9LJ

## Application for a premises licence to be granted under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.  
You may wish to keep a copy of the completed form for your records.

I/We THE CHAPTER OF WINCHESTER  
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

#### Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
CONSOLIDATION OF EXISTING PREMISES LICENSES NO 488, 468 AND THE INCLUSION OF THE BYTER LOOSE - THUS THE NEW LICENSE WILL COVER THE CATHEDRAL, THE CATHEDRAL GROUNDS AND ASSOCIATED BUILDINGS			
Post town	WINCHESTER	Post code	SO23 9LS
Telephone number at premises (if any)	01962 857202 (RECEPTION)		
Non-domestic rateable value of premises	£ 18750		



**Requirements for Plans Submitted with Application  
For  
Premises Licence or Club Premises Certificate**

Below is an extract from the Licensing Act 2003 (Transitional Provisions) Order 2005 which sets out the information which must be contained in a plan of the premises.

*Callan //* "(2) Unless the relevant licensing authority has previously agreed in writing with the applicant following request by the applicant that an alternative scale plan is acceptable to it, in which case the plan shall be drawn to that alternative scale, the plan shall be drawn in standard scale. (Note: the standard scale is 1:100; however Winchester City Council may accept an alternative scale on application to the Licensing Department)

*1:100 diagram*  
(3) The plan shall show—

- (a) the extent of the boundary of the building, if relevant, and any external and internal walls of the building and, if different, the perimeter of the premises;
- (b) the location of points of access to and egress from the premises;
- (c) if different from paragraph (3)(b), the location of escape routes from the premises;
- (d) in a case where the premises is used for more than one existing licensable activity, the area within the premises used for each activity;
- (f) fixed structures (including furniture) or similar objects temporarily in a fixed location (but not furniture) which may impact on the ability of individuals on the premises to use exits or escape routes without impediment;
- (g) in a case where the premises includes a stage or raised area, the location and height of each stage or area relative to the floor;
- (h) in a case where the premises includes any steps, stairs, elevators or lifts, the location of the steps, stairs, elevators or lifts;
- (i) in a case where the premises includes any room or rooms containing public conveniences, the location of the room or rooms;
- (j) the location and type of any fire safety and any other safety equipment; and
- (k) the location of a kitchen, if any, on the premises.

(4) The plan may include a legend through which the matters mentioned or referred to in paragraph (3) are sufficiently illustrated by the use of symbols on the plan." *u*

**Part 2 - Applicant Details**

Please state whether you are applying for a premises licence as  
Please tick yes

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
  - i. as a limited company  please complete section (B)
  - ii. as a partnership  please complete section (B)
  - iii. as an unincorporated association or  please complete section (B)
  - iv. other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity (*RECOGNISED NOT REGISTERED*)  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - o statutory function or
  - o a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS (fill in as applicable)**

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address If different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	THE CHAPTER OF WINCHESTER
Address	No 1 THE CLOSE WINCHESTER HAMPSHIRE SO23 9LS
Registered number (where applicable)	
Description of applicant (for example, partnership, company, unincorporated association etc.)	THE ADMINISTRATIVE BODY FOR WINCHESTER CATHEDRAL RESPONSIBLE FOR ITS MISSION & MAINTENANCE
Telephone number (if any)	01962 857202 - (RECEPTION)
E-mail address (optional)	ADMIN MANAGER : bob.forrester@winchester-cathedral.org.uk



**Part 3 Operating Schedule**

When do you want the premises licence to start?

Day		Month		Year	

*NB THIS APPLICATION, WHEN GRANTED, WILL SUPERCEDE ~~MS 488~~ 488 & 485*

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day		Month		Year	

Please give a general description of the premises (please read guidance note 1)

*THE NEW LICENSE WILL CONSOLIDATE EXISTING LICENSES 488 & 485 AND THIS COVER*

*1. THE CATHEDRAL*

*2. THE CATHEDRAL GROUNDS (inc both Inner & Outer Close)*

*3. Associated Buildings within the defined area eg. No 1, Undercroft, No 9, Brewery, Priors Hall, Friends Office, Chapter Room*

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

**Provision of regulated entertainment**

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of entertainment facilities:**

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j)  
(if ticking yes, fill in box K)



**Provision of late night refreshment** (if ticking yes, fill in box L)



**Supply of alcohol** (if ticking yes, fill in box M)



**In all cases complete boxes N, O and P**

**A**

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place <u>Indoors or outdoors or both</u> – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	1000	0000	Please give further details here (please read guidance note 3) <i>OUTDOOR PLAYS WILL ONLY BE IN SUMMER AND FINISH BY 10:00 PM / 22.00. USUALLY NON-AMPLIFIED [NOI, LOBSTER GARDEN, MIRABEL, CHAPTER LAWN, JETHEKY</i>	Both	<input checked="" type="checkbox"/>
Tue	h	h		State any seasonal variations for performing plays (please read guidance note 4) <i>GIRDAEN, DEBY GARNIER GARDEN</i>	
Wed	h	h	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Thur	h	h			
Fri	h	h			
Sat	h	h			
Sun	/	/			

**B**

<b>Films</b> Standard days and timings (please read guidance note 6)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)	
Mon	1000	0000	SOUND WILL NEED TO BE AMPLIFIED BUT WILL BE CONTROLLED TO AVOID DB RATING AGREED WITH ENVIRONMENTAL HEALTH.	
Tue	4	4		
Wed	4	4	<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 4)	
Thur	4	4		
Fri	4	4	<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 5)	
Sat	4	4		
Sun	/	/		

**C**

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<b>State any seasonal variations for indoor sporting events</b> (please read guidance note 4)
Wed			
Thur			<b>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</b> (please read guidance note 5)
Fri			
Sat			
Sun			

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 6)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Mon					
Tue			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Fri					
Sat					
Sun					

**E**

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place <u>indoors or outdoors or both</u> – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	1000	0000	<b>Please give further details here</b> (please read guidance note 3)  EXISTING AGREEMENTS FOR THE GARDEN OF NO1 WILL BE MAINTAINED AT 6 EVENTS PA WITH AMPLIFIED SOUND / IN CONSECUTIVE SATS / CONTROLLED SOUND LEVELS  <b>State any seasonal variations for the performance of live music</b> (please read guidance note 4)	Both	<input checked="" type="checkbox"/>
Tue	11	11			
Wed	11	11			
Thur	11	11			
Fri	11	11			
Sat	11	11			
Sun	/	/			
			<b>Non standard timings. Where you intend to use the premises for            the performance of live music at different times to those listed in            the column on the left, please list</b> (please read guidance note 5)		

**F**

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place <u>Indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	1000	0000	Please give further details here (please read guidance note 3) <i>EXISTING AGREEMENTS FOR THE GARDEN OF NO1 WILL BE MAINTAINED AS AGREED (SEE 'E')</i>	Both	<input checked="" type="checkbox"/>
Tue	h	h			
Wed	h	h	State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Thur	h	h			
Fri	h	h	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	h	h			
Sun	/	/			



**G**

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place <u>indoors or outdoors or both</u> – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	1000	0000	<b>Please give further details here</b> (please read guidance note 3)	Both	<input checked="" type="checkbox"/>
Tue	h	h			
Wed	h	h	<b>State any seasonal variations for the performance of dance</b> (please read guidance note 4)		
Thur	h	h			
Fri	h	h	<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sat	h	h			
Sun	/	/			

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)</p>			<p><u>Please give a description of the type of entertainment you will be providing</u></p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)</p>	Indoors	<input type="checkbox"/>
Mon	10.00.00	00.00.00		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue	"	"	<p><u>Please give further details here</u> (please read guidance note 3)</p>		
Wed	"	"			
Thur	"	"			
Fri	"	"	<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)</p>		
Sat	"	"	<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p>		
Sun	/	/			

<b>Provision of facilities for making music</b> Standard days and timings (please read guidance note 6)			<b>Please give a description of the facilities for making music you will be providing</b>			
			<b>Will the facilities for making music be indoors or outdoors or both – please tick</b> (please read guidance note 2)			Indoors
			Outdoors			<input type="checkbox"/>
			Both			<input checked="" type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)			
Mon	1000	0000	SUMMER BAND PERFORMANCES ON THE OUTER GLOVE			
Tue	h	h				
Wed	h	h	<b>State any seasonal variations for the provision of facilities for making music</b> (please read guidance note 4)			
Thur	h	h				
Fri	h	h	<b>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</b> (please read guidance note 5)			
Sat	h	h				
Sun	/	/				

J

<b>Provision of facilities for dancing</b> Standard days and timings (please read guidance note 6)			<b><u>Will the facilities for dancing be indoors or outdoors or both – please tick</u></b> (see guidance note 2)	Indoors <input type="checkbox"/>
				Outdoors <input type="checkbox"/>
				Both <input checked="" type="checkbox"/>
			<b><u>Please give a description of the facilities for dancing you will be providing</u></b>	
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 3)	
Mon	10.00	11.00		
Tue	11	12		
Wed	12	1		
Thur	1	2		
Fri	1	2		
Sat	1	2		
Sun	/	/	<b><u>State any seasonal variations for providing dancing facilities</u></b> (please read guidance note 4)	
			<b><u>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)	

**K**

<b>Provision of facilities for entertainment of a similar description to that falling within I or J Standard days and timings (please read guidance note 6)</b>			<b><u>Please give a description of the type of entertainment facility you will be providing</u></b>	
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Will the entertainment facility be indoors or outdoors or both – please tick (please read guidance note 2)</u></b>	Indoors <input type="checkbox"/>
Mon				Outdoors <input type="checkbox"/>
				Both <input checked="" type="checkbox"/>
Tue			<b><u>Please give further details here (please read guidance note 3)</u></b>	
Wed				
Thur			<b><u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within I or J (please read guidance note 4)</u></b>	
Fri				
Sat			<b><u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within I or J at different times to those listed in the column on the left, please list (please read guidance note 5)</u></b>	
Sun				

L

<b>Late night refreshment Standard days and timings (please read guidance note 6)</b>			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)</b> Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	
Mon	2300	0500	
Tue	h	h	<b>Please give further details here (please read guidance note 3)</b> <i>ONLY TO BE USED UNDER EXCEPTIONAL CIRCUMSTANCES FOR CHARITY TYPE EVENTS eg BIG SLEEP OUT (ONCE PA.)</i>
Wed	h	h	
Thur	h	h	<b>State any seasonal variations for the provision of late night refreshment (please read guidance note 4)</b>
Fri	h	h	
Sat	h	h	<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)</b>
Sun	/	/	

**M**

Supply of alcohol Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption</b> <b>(Please tick box)</b> (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)  NORMALLY ALCOHOL WILL BE SERVED AT 'ONE OFF' EVENTS BUT FOR SUCH EVENTS AS FINE FOOD & FINE PARK IT WILL BE FOR CONSECUTIVE DAYS - CURRENTLY 3 DAYS ON OUTER CLOVE. (INC SUNDAY) AND SURVIVAL OF ICE RINK		
Mon	1000	0000			
Tue	h	h			
Wed	h	h			
Thur	h	h			
Fri	h	h			
Sat	h	h			
Sun	h	h			
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name		MRS STELLA BLACK
Address		BRAMBLEBANK, 392 WOODLANDS ROAD WOODLANDS SOUTHAMPTON SO40 7GA
Postcode	SO40 7GA	
Personal Licence number (if known)		854
Issuing licensing authority (if known)		NEW FOREST DISTRICT COUNCIL

**N**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

~~NONE~~

**O**

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	0630	0030	<p><b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)</b></p>
Tue	"	"	
Wed	"	"	
Thur	"	"	
Fri	"	"	
Sat	"	"	
Sun			
N/C			



Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

ALL EVENTS WILL HAVE A SENIOR PERSON TO SUPERVISE AND WILL BE SUPPORTED BY INTERNAL CCTV (INNER CLOSE) AND SHOP LINK/CCTV IN THE OUTER CLOSE. FOR EVENTS SUCH AS MARKETS & FAIRS STEWARDS WILL BE EMPLOYED TO HELP WITH SAFETY & SECURITY, WITH ADDITIONAL SECURITY COVER OUT OF HOURS.

b) The prevention of crime and disorder

FOR THE SALE/CONSUMPTION OF ALCOHOL WE WILL CONTINUE OUR POLICY OF 'CHALLENGE 21' AND ALL OPERATORS WORKING UNDER OUR PREMISES LICENSE & STALLS AT THE FOOTWAY, CHRISTMAS MARKET WILL BE BRIEFED ON THIS POLICY AND THAT THEY MUST ALSO ENFORCE SAME

c) Public safety

ALL MAJOR EVENTS WILL BE COVERED BY EVENT MANAGEMENT PLAN COVERING <sup>Current</sup> RISK ASSESSMENTS, FIRE PROCEDURES & EVACUATION PROCEDURES. AUTHORITIES WILL BE NOTIFIED IN ACCORDANCE WITH LICENSE AND INCIDENT LOGS WILL BE MAINTAINED. PLASTIC 'GLASSES' FOR CHRISTMAS

MARKET IN INNER CLOSE WILL ONLY BE ALLOWED

d) The prevention of public nuisance

CURRENT GUIDELINES FOR NOISE CONTROL WILL BE MAINTAINED WITH SOUND LEVELS <sup>being</sup> MAINTAINED ON OR BELOW LEVELS AGREED WITH ENVIRONMENTAL HEALTH DEP'T.

e) The protection of children from harm

MAJOR EVENTS of CHRISTMAS MARKET WILL HAVE STEWARDS BRIEFED ON 'LOST CHILD' PROCEDURES AND DESIGNATED AREA SET UP WITHIN IT. CHALLENGE 21 WILL BE MAINTAINED ON ALL OCCASIONS AS NOTIFIED IN (b)


Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 4 – Signatures** (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (See guidance note 11). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	23 June 2009
Capacity	ADMINISTRATION MANAGER

For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent. (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

MR. R. A. FORRESTER  
(as previous)

Post town		Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			

## **Notes for Guidance**

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

Part A

Consent of individual to being specified as premises supervisor

I STELLA BLACK [full name of prospective premises supervisor]  
 of FRAMBLEBANK, 392 WOODLANDS ROAD, WOODLANDS  
SOUTHAMPTON, SO44 7EA [home address of prospective premises supervisor]  
 hereby confirm that I give my consent to be specified as the designated premises  
 supervisor in relation to the application for SALE OF ALCOHOL [type of application]  
 by THE CHAPTER OF WINCHESTER CATHEDRAL [name of applicant]  
 relating to a premises licence [number of existing licence, if any]  
 for THE CATHEDRAL, THE CATHEDRAL GROUNDS AND ASSOCIATED  
BUILDINGS [name and address of premises to which the application relates]  
 and any premises licence to be granted or varied in respect of this application made  
 by THE CHAPTER OF WINCHESTER [name of applicant]  
 concerning the supply of alcohol at THE CATHEDRAL, CATHEDRAL GROUNDS  
AND BUILDINGS [name and address of premises to which application relates].  
 I also confirm that I am applying for, intend to apply for or currently hold a personal  
 licence, details of which I set out below.

Personal licence number 854 [insert personal licence number, if any]  
 Personal licence issuing authority NEW FOREST DISTRICT COUNCIL  
 [insert name and address and telephone number of personal licence issuing authority, if  
 any]

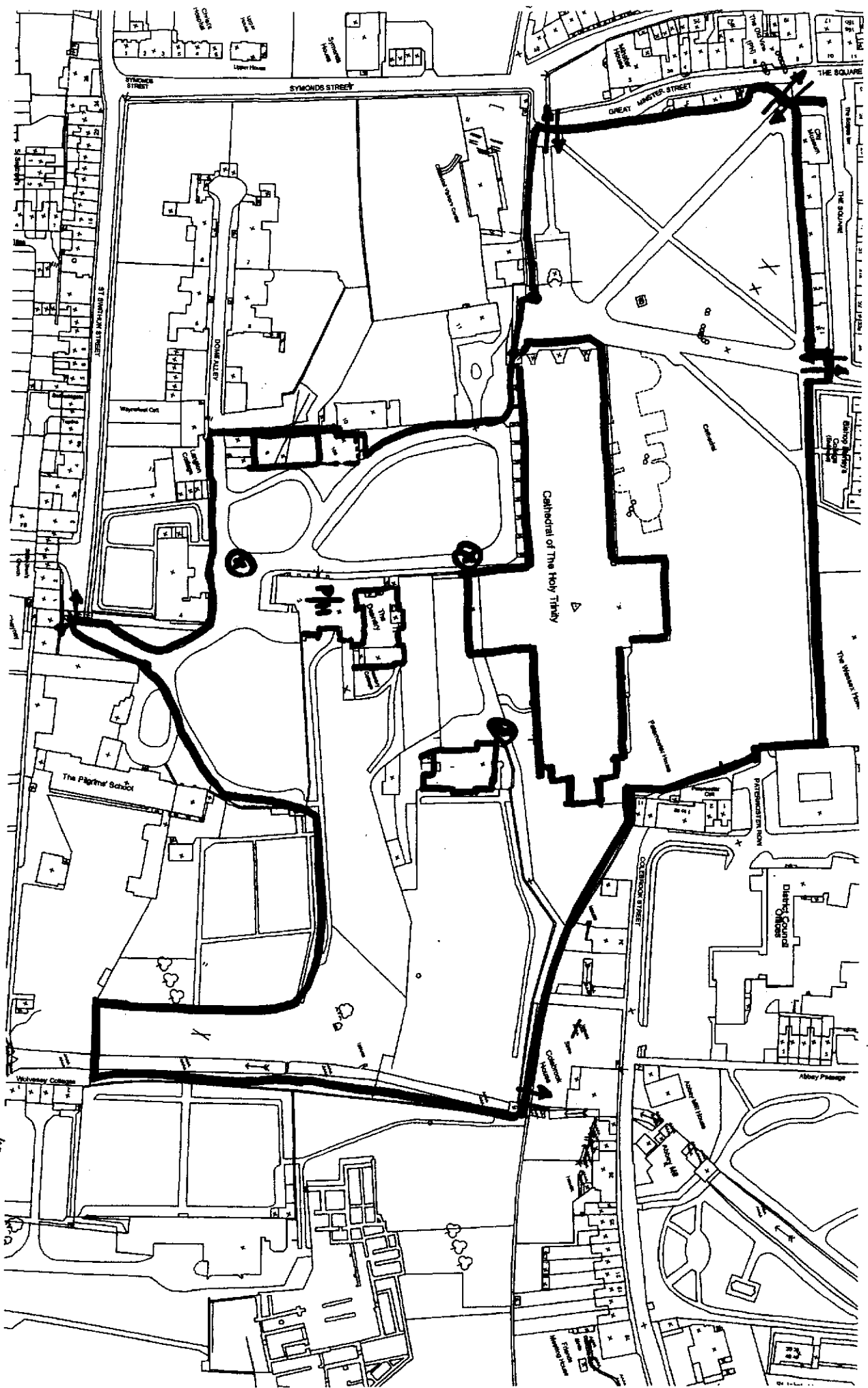
X ~~\_\_\_\_\_~~ signed  
 X STELLA BLACK name (please print)  
 X 19 July 2019 dated

PART B

Consent of premises licence holder to transfer

I/we [full name of premises licence holder(s)]  
 the premises licence holder of premises licence number [insert  
 premises licence number] relating to [name and address of  
 premises to which the application relates] hereby give my consent for the transfer of  
 premises licence number [insert premises licence number]  
 to [full name of transferee].

signed  
 name (please print)  
 dated



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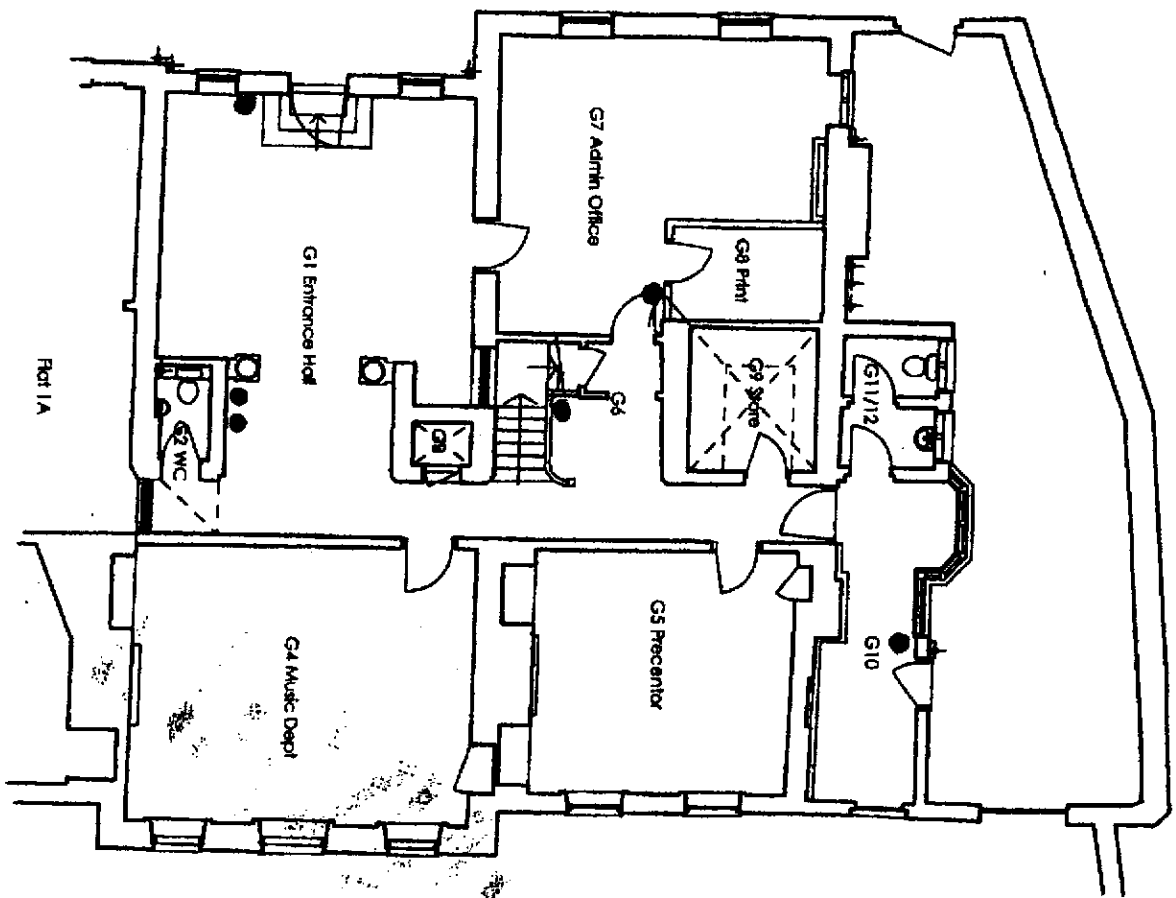


**Caroe & Partners**  
 Chartered Architects  
 Pentilless Porch Market Place Wells Somerset BA5 2BR  
 tel 01749 677561 fax 01749 676207

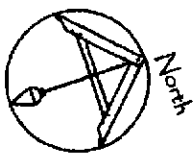
**WINCHESTER CATHEDRAL**  
 Close and Ways

date MAY 2009  
 scale 1:1250 of A3  
 Original Size A3

- PARKWAY AREA
- BUILDING FOOTPRINT
- WALL
- DRIVEWAY
- EXISTING
- NEW
- FINE AVIATION



F01:1A



- FIRE EXTINGUISHER
- FIRE ALARM CALL POINT

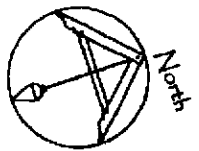
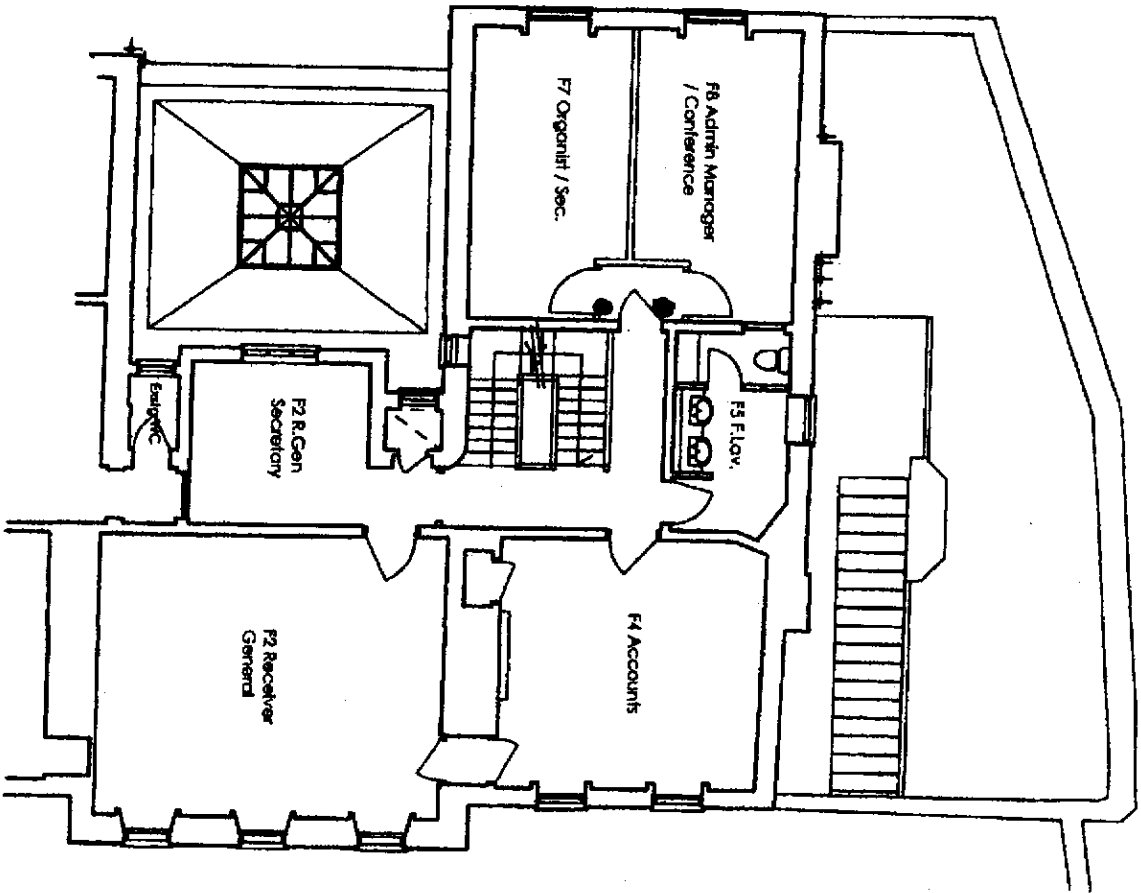
**Caroe & Partners Architects**  
 Planning Park  
 Riverside Way, 2nd Flr  
 Tel: 01246 89707  
 Fax: 01246 89707  
 www.caroe.co.uk

WINCHESTER CATHEDRAL  
 | the Cloze

Exstg Ground Floor Plan

Date	March 2009	Drawing No.	461 / 125
Scale	1 : 100 @ A3		

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**Caroe & Partners Architects**

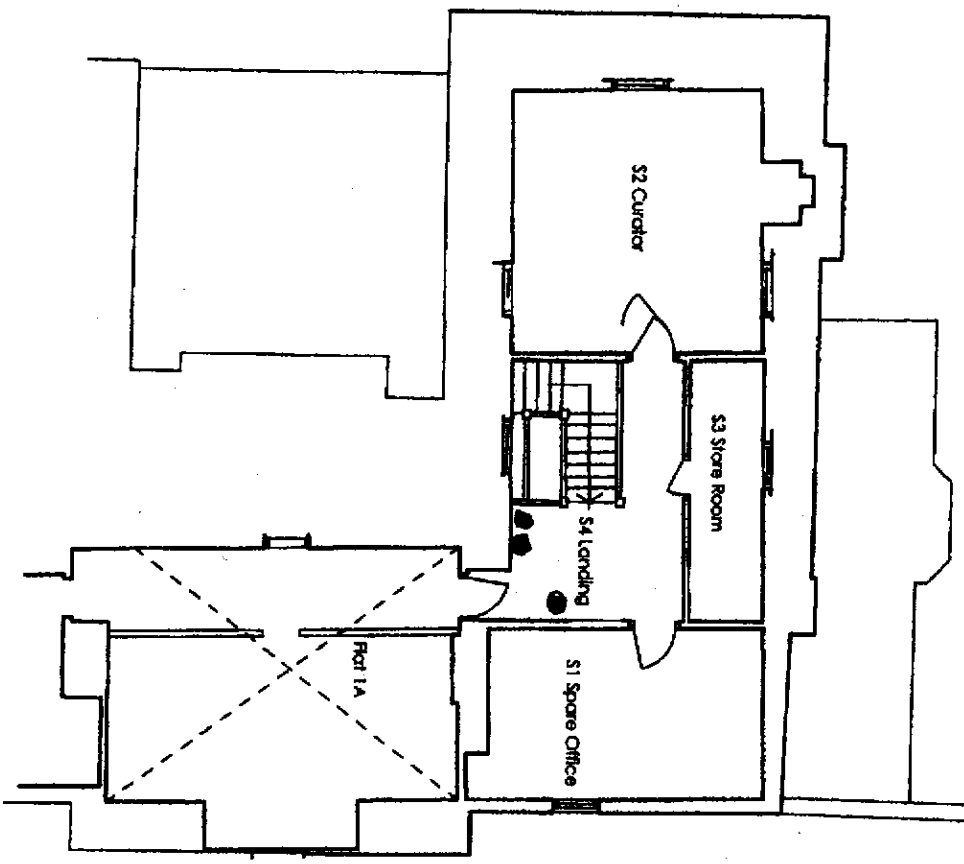
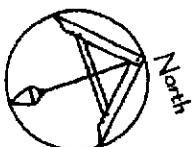
Yorkshire House  
 Market Place, York  
 YO1 1AB  
 Tel: 01904 477777  
 Fax: 01904 477777  
 www.caroe.co.uk

WINCHESTER CATHEDRAL  
 1 the Close

Existing First Floor Plan

Date	MARCH 2009	Drawing No.	461 / 126
Scale	1:100 @ A3		

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 Portland, OR 97204  
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 Fax: 503 224 6701  
 www.caroe.com

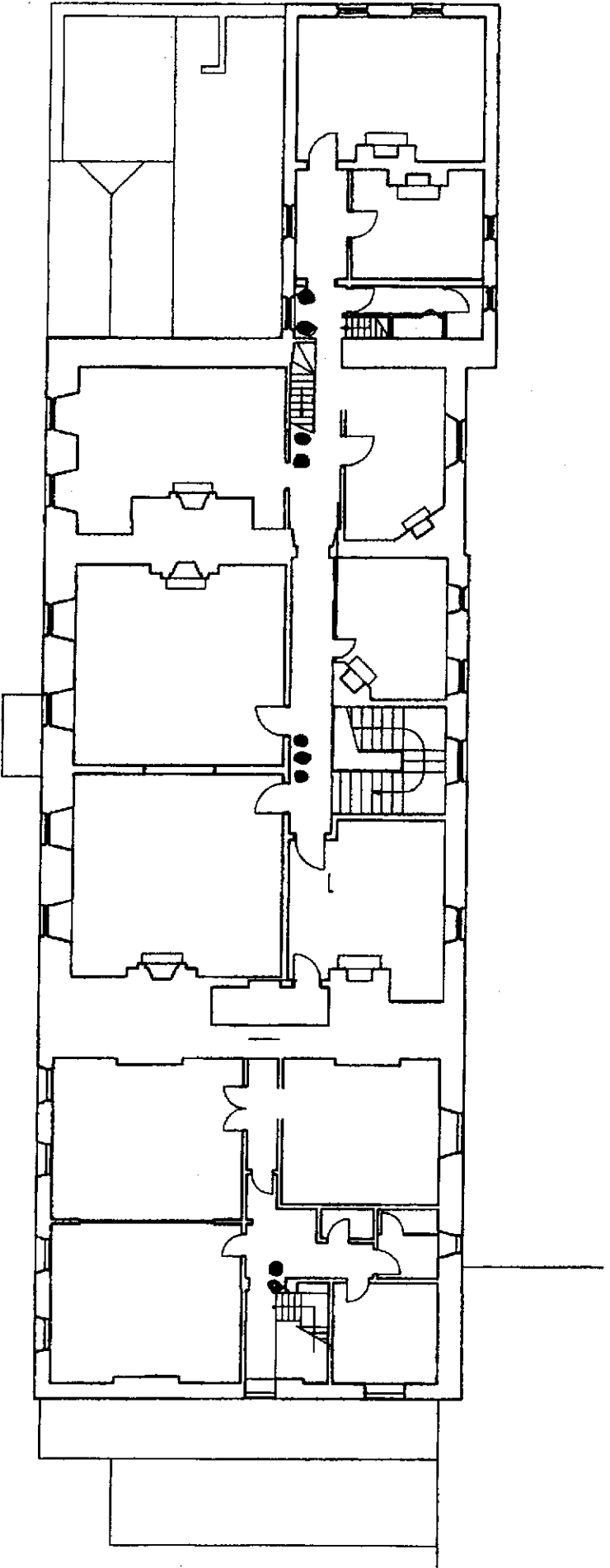
**WINCHESTER CATHEDRAL**  
 1 the Close

Existing second floor

Date	March 2009	Drawing No.	461/127
Scale	1:100 @ A3		

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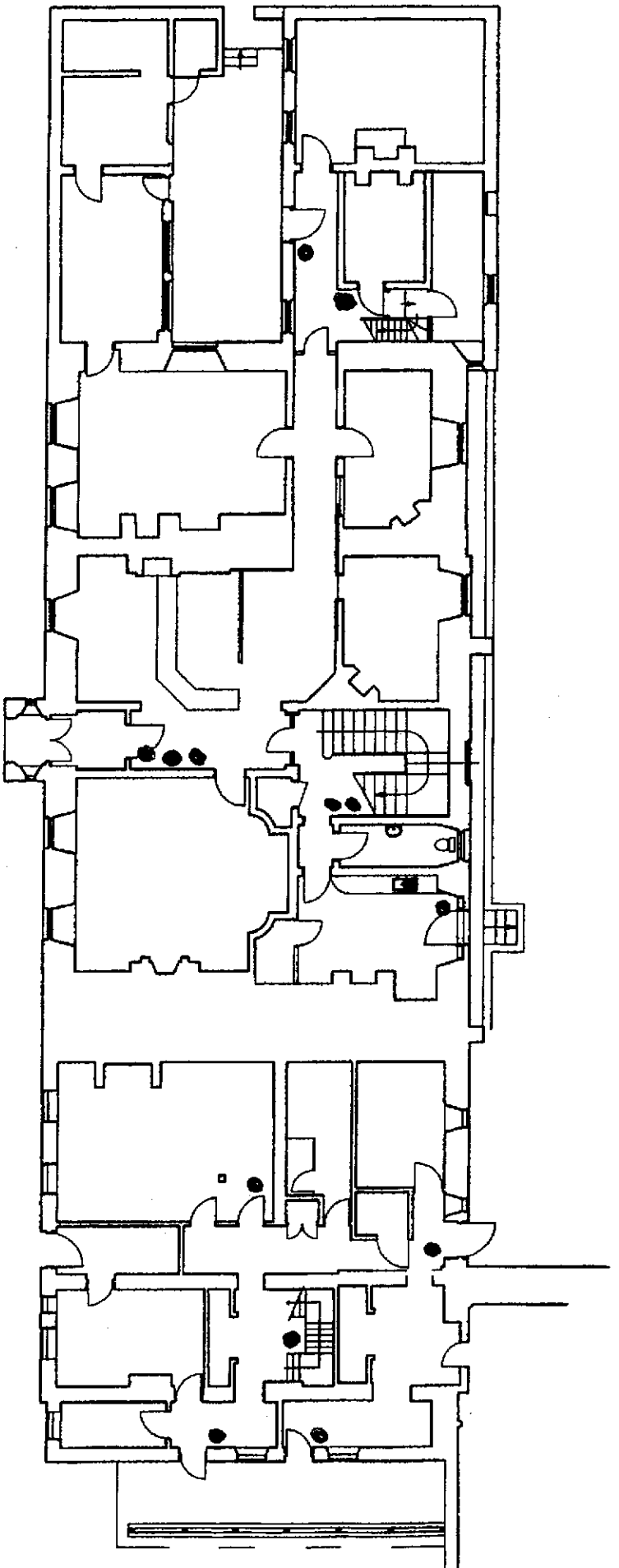
Existing First Floor Plan

**Caroe & Partners Architects**  
 100 West 17th Street  
 New York, NY 10011  
 Tel: 212 255 1234  
 Fax: 212 255 1235  
 www.caroe.com

WINCHESTER CATHEDRAL  
 9 - 10th Cross

Existing First Floor Plan

Scale	1:500	Sheet No.	461 / 111
Date	February 2008	Project No.	



Existing Ground Floor Plan

- FIRE EXTINGUISHERS
- FIRE ALARM CALL POINT

**Caroe & Partners Architects**

WINCHESTER CATHEDRAL  
9 - 10 THE CROSS

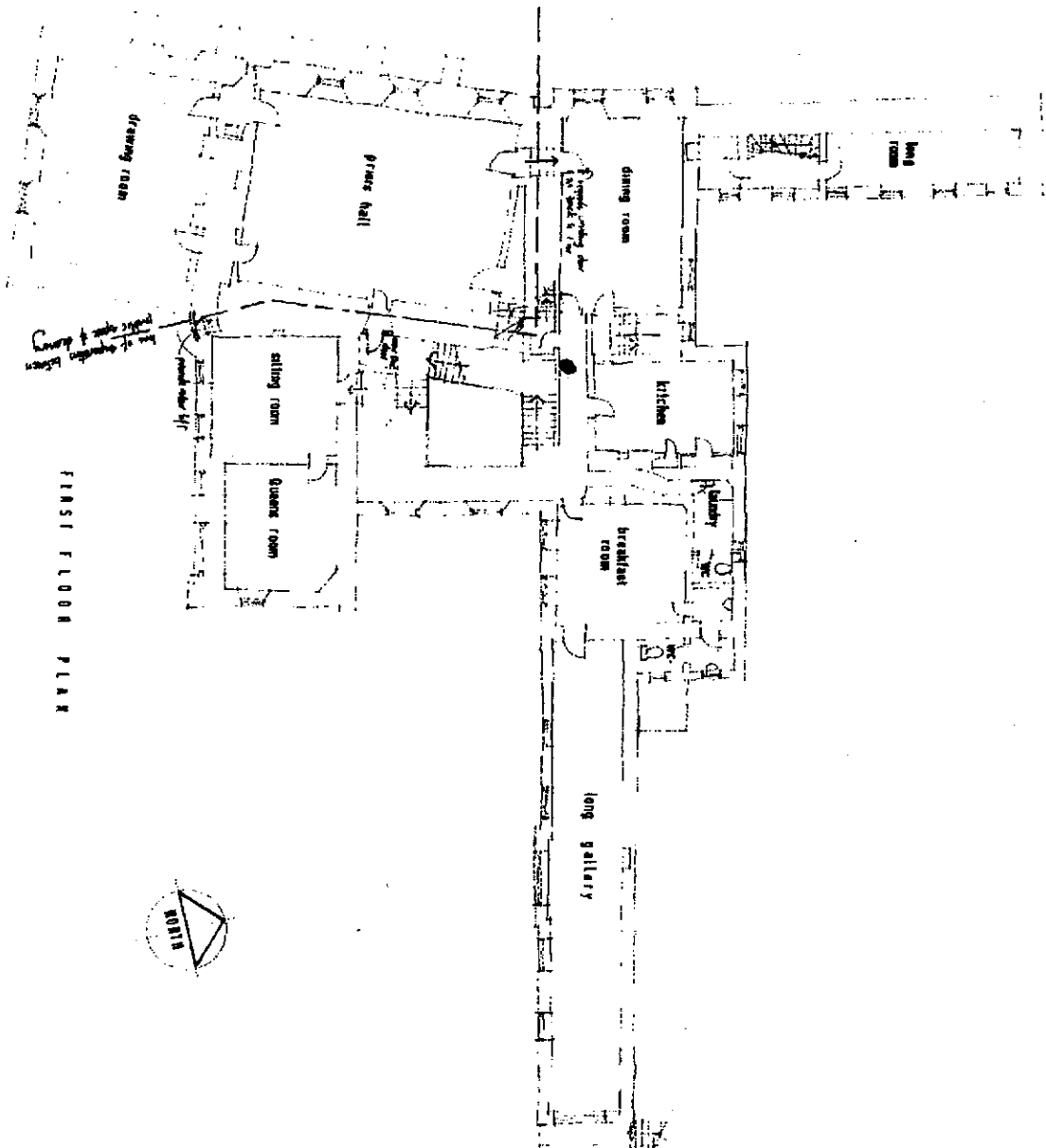
Existing Ground Floor Plan

Scale	February 2008	Drawing No.
1:100		461/110



- FIRE EXTINGUISHER
- FIRE ALARM CALL POINT

CAROL & PARTNERS QUANTITY SURVEYORS 100, North Street, The Victoria Building WIMBORNE, Dorset, BH20 1NU		For a Surveying related website & see on <b>The Deanery</b> <b>WIMBORNE</b> Ground floor plan extension of public office of Deanery
March 2005 1:100	4517/00184	



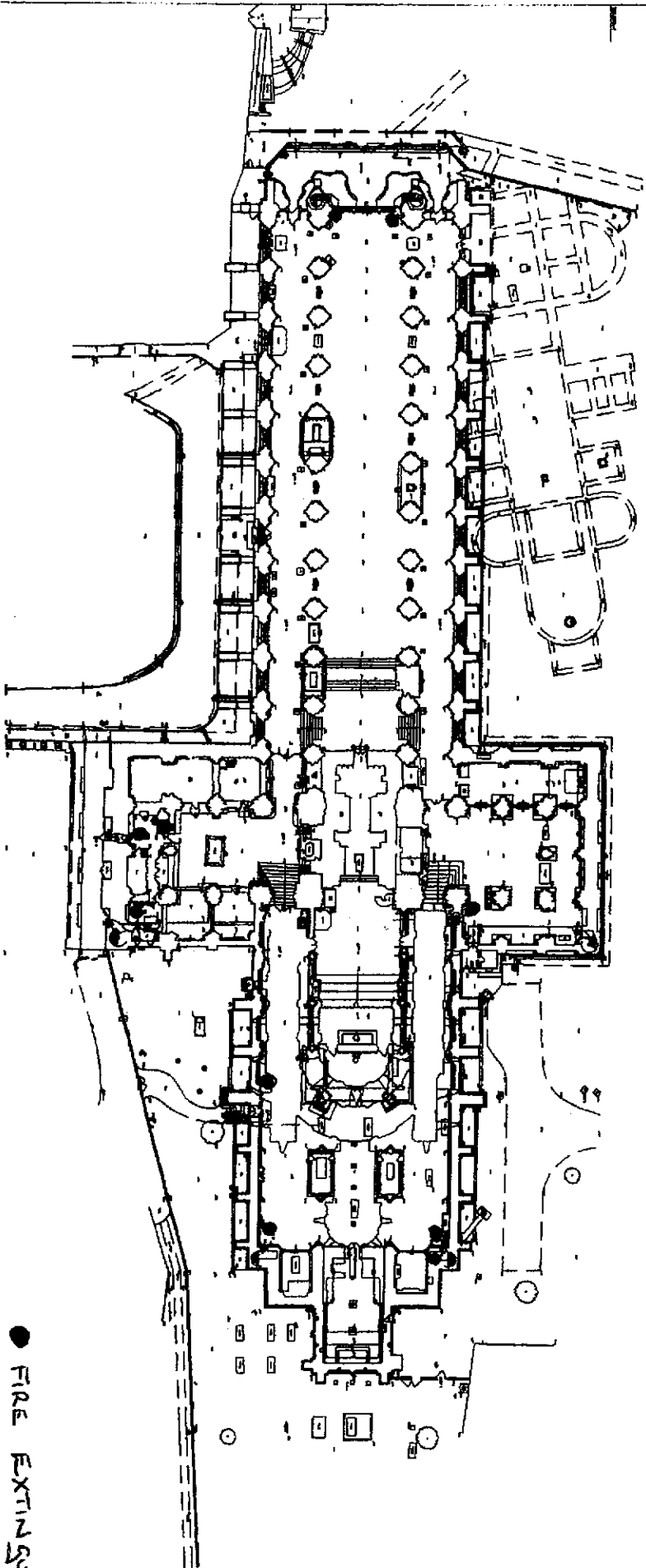
FIRST FLOOR PLAN



SECOND FLOOR PLAN

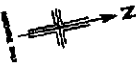
GANGE & PARTNERS ARCHITECTS 100, MARKET STREET, WINCHESTER HANTS.	
March 2005 1 100 681/001A	The DEANERY WINCHESTER First & Second floor plans Separation of public space & clergy

Fig 1.2, for long, unlabelled, reference to the site



5

● FIRE EXTINGUISHERS  
● FIRE ALARM CALL POINT



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SCALE 1:200



WINCHESTER CATHEDRAL  
GROUND FLOOR PLAN

THE DEAN AND CHAPTER  
The Dean and Chapter  
The Cathedral Office  
Winchester  
SO9 9NS

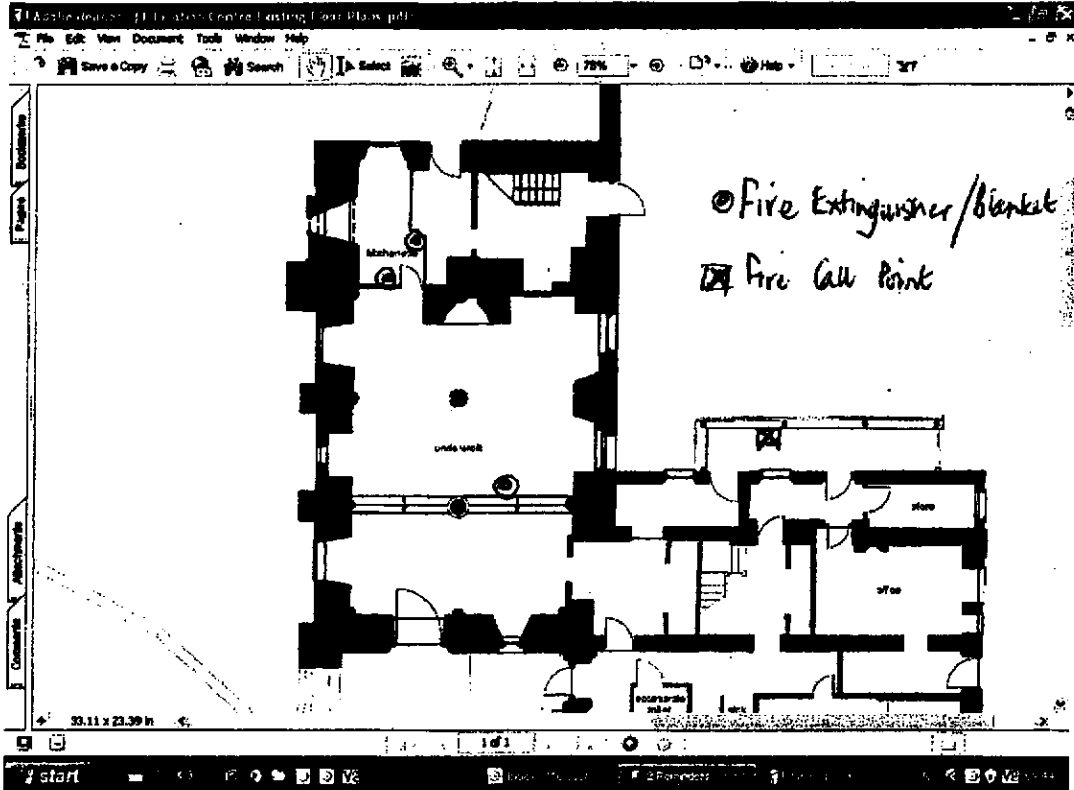
SURVEYOR OF THE FABRIC  
Mr. Peter G. ...  
The Dean and Chapter  
Winchester  
SO9 9NS

PROJECTED DRAWING &  
ARCHITECTS  
100, ...  
Winchester  
SO9 9NS

--

6313-1

# Undercroft:



**John Myall**

**Subject:** RE: Licence for the Outer cathedral close

-----Original Message-----

**From:** Martin Wilson

**Sent:** 27 July 2009 09:02

**To:** John Myall

**Subject:** RE: Licence for the Outer cathedral close

Dear John,

My previous comments remain true about being opposed to the grant of a open licence. Especially when considering the second point of being unable to stop someone drinking except when a licence is in USE. The outer close has a clear issue with anti-social behaviour and specifically the public nuisance linked to alcohol. This is disruptive to my and other businesses in this area and is unwanted my those who visit. The police clearly do not have the resources to act on the issue when reported and the cathedral do little to aid despite clearly having security resources that watch over the area. I would support licence request on a per event basis but not a open licence without an idea of how issues could be managed with placing a full responsibility on the already stretched police resources. I am unfortunately on holiday from about this morning time so will be unable to post a more detailed view until I return in early August.

Kindest regards,

Martin

**Indigo 102**

3 The Square

Winchester

SO23 9ES

United Kingdom

[www.indigo102.com](http://www.indigo102.com)

-----Original Message-----

**From:** Martin Wilson

**Sent:** 20 July 2009 16:12

**To:** John Myall

**Subject:** Licence for the Outer cathedral close

Jim,

Thank you for the update.

In relation to the Cathedral application for a alcohol licence to be extended to the Outer Close area provides significant concern. As I am sure you are aware, the cathedral outer close area sees continued associated public nuisance issues linked to alcohol. As a business facing onto the outer close this is unwelcome and disruptive to operations. Despite regular reporting of anti-social behaviour and unregulated drinking to the police it seems their already stretched resources prohibit intervention, the cathedral regular posts a member of their security team to the area who I have not once seen intervene to limit anti-social behaviour.

To open the area to a licence will seek to encourage the unregulated consumption of alcohol in what is central to the Alcohol Exclusion Zone.

I am therefore opposed to a general license being granted for this area.

Regards,

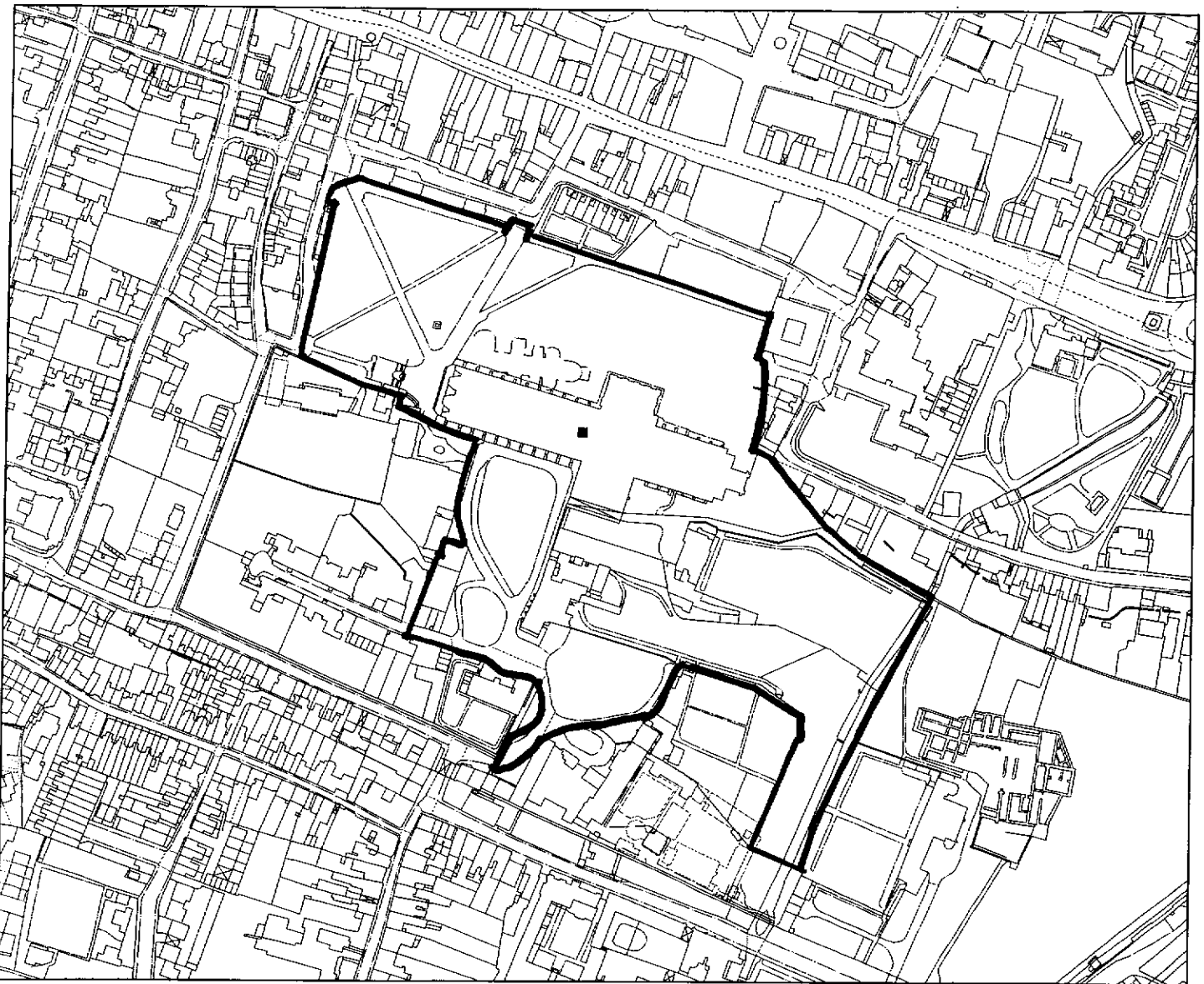
Martin

# Winchester Cathedral and Grounds

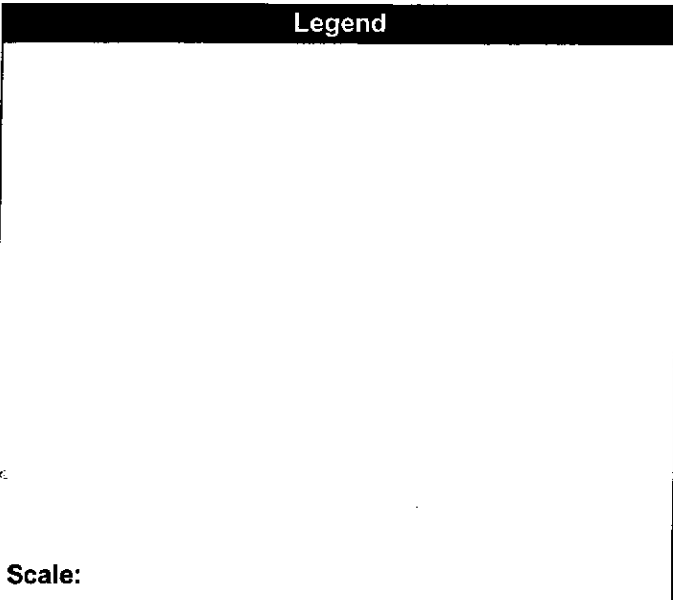
## Premises Licence



**Winchester**  
City Council



**Legend**



Km 0.05 0.1 0.15 0.2 0.25 0.3



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<b>Organisation</b>	Winchester City Council
<b>Department</b>	Legal Services
<b>Comments</b>	
<b>Date</b>	17 August 2009
<b>SLA Number</b>	00018301